

Banquet Agreement

We appreciate your trust towards Millennium Makkah Hotel Residence and hope this agreement meets your expectations. This agreement is made between **Millennium and Copthorne Makkah Al Naseem** ***"***AlNoor specialist Hospital***"***.
Its content obliges all parties.

Company:	AlNoor specialist Hospital	Contact:	Mr. Abdulrhman Alzahrani
City:	Makkah	Tel:	+966 55 554 9401
Country:	KSA	Email:	

EVENT:

Event Type	Meeting
Event Name	Al Noor specialist Hospital (Intensive Care)
Date & Time	20.09.2023
Location(s)	Al worood Venue
# of Guest(s)	100 Adult
Event Setup	Meeting Rooms + Coffee break + Dinner
Technical Setup	Internet connection, projector and screen
Venue Rental	SAR. 15000.00
Meals	Coffee break + Dinner
Grand Total	SAR 15000.00 NET
Booking Status	Tentative

- **Millennium and Copthorne Makkah Al Naseem** shall release the booking if the signed copy of this agreement and payment to be received by 10.09.2023

SAUDI EXHIBITION & CONVENTION BUREAU REQUIREMENTS:

is requested to provide SECB permission prior to the function. Otherwise, the hotel will not be able to confirm accessibility to the venues. Please refer to the below website and submit your permission accordingly (www.secb.gov.sa) should the number of attendees be greater than 20 persons.

ADMINISTRATION AND INTERNET FACILITY:

- You may have secretarial services, such as photocopying, printing, internet access, binding, scanning and lamination done for you in our business center.
- Complimentary Internet access codes are available upon request.

CANCELLATION:

If the client wishes to cancel above booking at any time, the following policy will be applied:

- If cancelled 30 to 21 days prior to arrival date, 30% of total booking amount will be charged.
- If cancelled 20 to 11 days prior to arrival date, 50% of total booking amount will be charged.
- If cancelled 10 to 8 days prior to arrival date, 75% of total booking amount will be charged.
- If cancelled 7 days prior to arrival date, 100% of total boking amount will be charged.

All cancellations must be notified in writing to the hotel, which will reconfirm the cancellation by fax or e-mail to H1108.sales06@millenniumhotels.com It will be effective from the day of receipt

GENERAL:

- **Millennium and Copthorne Makkah Al Naseem** is the EXCLUSIVE PROVIDER of food and beverage on the premises; accordingly, NO food or beverage may be brought into the hotel.
- **Millennium and Copthorne Makkah Al Naseem** will not guarantee the prices in the case of changes in the event date.
- Hotel reserves the right to terminate the use of any third-party contractor if violation of Hotel Rules, Policies and/or Guidelines occurs without appropriate recourse being undertaken by the Event Organizer.
- All material used inside the meeting room(s) must be fire resistant and respect local fire codes.
- The Hotel is NOT responsible for any injury, loss or damage that may occur to any Third-Party Contractor, Vendor, Exhibitor and their employees. The Event Organizer MUST notify the Hotel of all Third-Party Contractors in advance of the event.
- Any property destroyed or damaged by the Event Organizer, Vendor and Exhibitor must be repaired / returned to its original condition at the Event Organizer's expense. The Hotel will not be responsible for any items lost in the restaurant.
- Any expenses incurred for losses or damages to the Hotel and or Hotel employees caused by the Event Organizer, Vendor and Exhibitor or an outside contractor hired by them shall be the responsibility of the Event Organizer, Vendor and Exhibitor.
- Event Organizer & Contractor shall not affix or nail any posters or banners to the walls unless given written approval from the Hotel's Chief Engineer. Event Organizer & Contractor shall not deface or damage the exterior of the building by fixing nails or drilling holes into the tiled walls.
- All marketing displays must be professionally printed and shall have the prior written approval from Hotel's Director of Sales Marketing for content and location prior to the day of the event. No hand-written signs are permitted
- Any banner hanging points outside the meeting room must receive the written approval of Hotel's Chief

Engineer.



BANK DETAILS:

Beneficiary Name:	Millennium Copthorne Al Naseem Hotel
Name of Bank:	Al Jazira Bank
Account No.:	030 9950 1011 9001
IBAN Number:	SA84 6010 0030 9950 1011 9001
Currency:	Saudi Riyal

FORCE MAJEURE :

Should any events classified as "force majeure" occurs in Makkah, Saudi Arabia, this agreement will be terminated with immediate effect.

Once signed by **Millennium and Copthorne Makkah Al Naseem**, this agreement becomes binding. Should it be cancelled for any reason, **Millennium and Copthorne Makkah Al Naseem** shall be entitled to collect, liquidated damages in the sum of the minimum anticipated Total Revenue and Meeting Room Rental as outlined below.

Once again thank you for giving us the opportunity to be of service to your esteemed guests. We assure you that we will extend our full support and effort to assist in the overall success of your event.

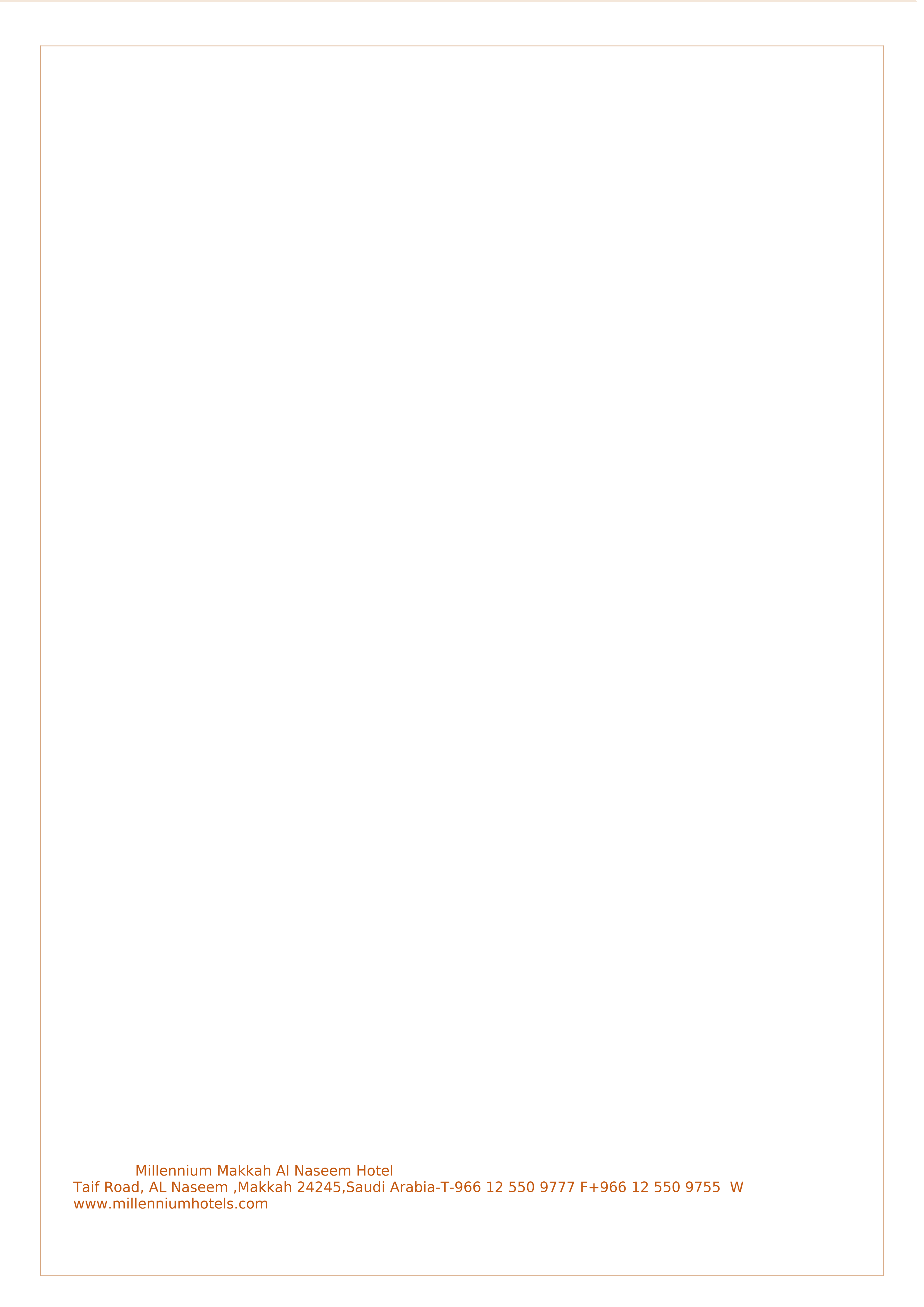
If you have questions or need further information, please do not hesitate to contact us anytime. Assuring you of our best services always and we look forward to hosting your event.

ACCEPTANCE BY BOTH THE PARTIES

The above-mentioned Rates and attached Hotel Terms and conditions have been read and understood. I hereby accept the content and execution of the above said agreement.

Accepted by:	Issued by:
	Millennium and Copthorne Makkah Al Naseem
	Director of Sales
	Date: 05.09.2023

Millennium Makkah Al Naseem Hotel
Taif Road, AL Naseem ,Makkah 24245,Saudi Arabia-T-966 12 550 9777 F+966 12 550 9755 W www.millenniumhotels.com



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